

# ACCOMMODATION APPLICATION FORM

## 住宿選擇 Accommodation Option

( 請打圈, Please circle the accommodation option below )

<b>修齊會館</b> Hsiu-Chi House	<b>安居台北</b> The Corner House	<b>福華文教會館</b> Howard International House	<b>福華苑</b> Howard The Suites. Taipei	<b>台北馥敦飯店</b> (復南館) Taipei Fullerton Hotel
<b>入住日期 Check In date</b> (Please Check in after 15:00 PM)			<b>離開日期 Check Out Date</b> (Please check out before 12:00PM)	
_____ / _____ / _____ YYYY / MM / DD			_____ / _____ / _____ YYYY / MM / DD	
<b>房型 Room Type</b>			<b>間數 Quantity</b>	
<b>報名班別 The class that you apply</b>				
<b>團體密集班 Intensive Group Class</b>		<b>夏令營 Summer Camp</b>		<b>個人班 Individual Class</b>
<b>學習期間 Studying period</b>				
From _____ to _____ (YYYY/MM/DD) (YYYY/MM/DD)				
<b>入住者 Applicant</b>		<b>護照號碼 Passport No.</b>		<b>電子郵件 Contact Email</b>
		(Please provide passport copy also)		
<b>其他陪同入住者</b> Other Guests to stay with applicant.		<b>姓名</b> Name	<b>關係</b> Relationship	<b>年齡</b> Age
1				
2				
3				
4				
5				
<b>在台緊急事件連絡人</b> Person to contact in case of emergency in Taiwan (if available)		<b>姓名 Name</b>		<b>電話 Tel</b>
		<b>關係 Relationship to applicant</b>		



## AIRPORT TRANSPORTATION ARRANGEMENT:

Transportation from the airport to your desired destination in Taipei will be charged at NT\$1600~NT2500 one-way. Please let us know at least 10 working days in advance should you need such an arrangement.

1. Do you need transportation from the airport to Taipei City? YES / NO
2. Airport pick up date: \_\_\_\_\_ (YYYY/MM/DD)
3. Flight arrival time \_\_\_\_\_
4. Flight Number \_\_\_\_\_
5. Name of airline \_\_\_\_\_
6. Where is your flight from?(city, country) \_\_\_\_\_

### Notification:

1. Please follow hotel's regulation.
2. An extra of 5% ~ 10% of the accommodation cost will be charged by the school.
3. The fee is only for accommodation fee, the fee does not include any other fee.
4. Due to July to August is summer vacation season, please email the hotel booking application 4 months earlier. MLC do not accept phone call booking or on-site booking.
5. Due to the limit of room, please book the room as early as possible, in case of the room is sold out.
6. Hotel Booking service is for MLC student only.
7. Activities after school and during weekends are not provided. Please have your own arrangement if necessary.